

**NEW JERSEY DEPARTMENT OF EDUCATION  
OFFICE OF FISCAL ACCOUNTABILITY AND COMPLIANCE  
CORRECTIVE ACTION PLAN**

**NAME OF SCHOOL DISTRICT :** Lindenwold BOE

( **Camden** )

**TYPE OF EXAMINATION:** Federal Audit

**DATE OF BOARD MEETING:** Monday, June 3, 2024

**CONTACT PERSON:** Kathleen Huder, BA

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<b>RECOMMENDATION NUMBER</b>	<b>CORRECTIVE ACTION REQUIRED BY THE BOARD</b>	<b>METHOD OF IMPLEMENTATION</b>	<b>PERSON RESPONSIBLE FOR IMPLEMENTATION</b>	<b>COMPLETION DATE OF IMPLEMENTATION</b>
ARP ESSER, ARP Accelerated Learning, ARP Summer Learning and ARP Beyond the School Day - Finding #1	The District will obtain approval from the Board for all staff members designated to perform grant-funded activities. The board minutes will reflect the grant charged, the account number, funding source, employee name, position title, activity, hourly rate and "not to exceed amount" for all such approvals.	The responsible officials are in agreement with the planned corrective action and will use the time and activity template moving forward, as provided by the federal audit team.	Business Administrator, Accountant, Curriculum Director	Immediate
ARP Mental Health - Finding #1	The District will file an American Rescue Plan Consolidated amendment application to revise the budget to include the unopened line item before June 30th.	The responsible officials are in agreement with the planned corrective action and have filed the ARP Amendment Application as of May 16, 2024	Business Administrator, Accountant, Curriculum Director	16-May-24
Administrative - Finding #1	The District will adopt and implement board policy and written procedures which address the requirements of the Uniform Grant Guidance inclusive of legal citations and current legislation.	The responsible officials are in agreement with the planned corrective action and will present policy to the Board to implement this plan.	Business Administrator, Superintendent	Immediate
Administrative - Finding #2	The District will strive to issue purchase orders before the receipt of goods or services, as required by law.	The responsible officials are in agreement with the planned corrective action and will issue purchase orders accordingly.	Business Administrator, Accountant, Superintendent	Immediate

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CHIEF SCHOOL ADMINISTRATOR

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DATE

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BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR

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DATE